

IFR Flight Planning Checklist – Phase by Phase

Created by LetsFlyVFR.com for the Flight Sim Community.

➔ Phase 1: Pre-Flight Planning

Before touching the simulator or the skies, confirm mission viability.

- ☒ Aircraft is IFR-certified or properly simulated
 - ☒ Performance & fuel requirements calculated
 - ☒ Suitable aircraft selected for terrain and distance
 - ☒ Cruise altitude & route structure decided (airways, direct routing)
-

Phase 2: Route & Flight Plan Filing

Define how you'll get from A to B—with legal and safe routing.

- ☒ Flight plan created via SimBrief, FAA tools, or in-sim planner
 - ☒ SID and STAR procedures selected
 - ☒ Alternate airport added if required
 - ☒ Route includes valid waypoints, airways, and fixes
 - ☒ Check airspace types: Class A/B/C/D transitions
-

Phase 3: Navigation & Communications Setup

Equip your cockpit with reliable navigation and comms.

- ☒ NAV sources available (VOR, NDB, GPS)
 - ☒ Arrival ILS/LOC/VOR frequencies confirmed
 - ☒ FMS/GPS programmed with route
 - ☒ Comms frequencies listed (ATIS, Tower, Departure, Center)
 - ☒ Position report requirements reviewed
-

Phase 4: Weather Briefing

Stay weather-aware to avoid unexpected hazards.

- ☒ METARs & TAFs analyzed for departure/destination/alternate
 - ☒ Review SIGMETs/AIRMETs and WX charts
 - ☒ Watch for turbulence, icing, volcanic ash, or thunderstorms
 - ☒ Winds aloft checked for fuel planning
 - ☒ Approach minima verified for destination/alternate
-

Phase 5: Charts & Documentation

Have every chart and NOTAM at your fingertips.

- ☒ Download IFR enroute charts & approach plates
 - ☒ SID/STAR diagrams and airport layouts included
 - ☒ Check publication dates (don't fly with expired charts!)
 - ☒ NOTAMs reviewed for route, departure, and arrival airfields
-

Phase 6: Departure Procedures

Dial in your avionics and prep for clearance.

- ☒ Autopilot/nav modes set for departure
 - ☒ Departure frequencies tuned
 - ☒ IFR clearance copied correctly
 - ☒ Squawk code set; transponder on/standby
 - ☒ Initial heading and altitude assignment noted
-

Phase 7: Arrival & Approach Setup

Land with confidence—even if weather or systems degrade.

- ☒ Active runway and approach type confirmed (ILS, RNAV, etc.)
 - ☒ Barometric pressure (QNH/Altimeter) set correctly
 - ☒ ILS or approach navaid tuned & ID'd
 - ☒ Missed approach procedure reviewed
 - ☒ Alternate airport strategy in place for poor weather
-

Phase 8: Backup & Emergency Protocols

Build safety buffers in case things go sideways.

- ☒ Comms check: Two-way radio verified
 - ☒ Dual navigation sources active (e.g., VOR + GPS)
 - ☒ Backup airport weather reviewed & charts ready
 - ☒ Emergency steps briefed (diversion, equipment loss)
 - ☒ Fuel endurance calculated for worst-case scenarios
-

NOTES:
